MCDANIELS

EXPENSE REPORT

Name	Title	Dealership

Date	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
*Tuition**						
*Wages**						
Room						
Breakfast						
Lunch						
Dinner						
Snacks						
Fixed Food						
Laundry						
Tips						
Phone						
Taxi						
Car Rental						
Gasoline						
Parking						
Airplane						
Other						
Total	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Total Associate Request $

Grand Total $

Purpose of Expenses

Submitted By Date

Approved By Date

Cash Advance	$0.00
Total Expense	$0.00
Reconciliation	0
Check #	0

Notes

Accounting Mgr. Date

*Tuition & Wages Cannot Be Claimed (Total Assoc. Req.) Unless Associate Paid Those Fees, But Should Be Reflected In Grand Total